

## SYLLABUS: English 4

### 1 Identification of Subject

1.1	<b>Subject</b>	English 4
1.2	<b>Level</b>	U-University Mandatory Subject
1.3	<b>File Name</b>	U-04-English-01.docx
1.4	<b>Semester</b>	4
1.5	<b>SKS</b>	2
1.6	<b>Quality Control</b>	Final Test, see evaluation
1.7	<b>Limitations</b>	Max 15 -20 students per class
1.8	<b>Other Study programs</b>	Mandatory for all Bachelor study programs at IULI
1.9	<b>Responsible</b>	Mr. Michael Early, M.A
1.10	<b>Revision</b>	2017/30-06/03-07/PP

### 2 Competency

After the course, students are expected to have:

1. an improved ability to prepare and produce written work
2. an improved ability in presentations
3. confidence to express themselves entirely in English
4. strong knowledge of the basic verb tenses and grammar
5. improved vocabulary
6. improved listening skills
7. the ability to write chapters 3 and 4 of the thesis

### 3 Description of Subject

The course focuses upon writing and speaking as listening and reading comprehension are part of their everyday life in IULI. Writing essays and theses does not just require discipline in the use of correct English but also requires the use of logic in structuring essays and theses. Presentations, group work and pair work develop speaking skills and self-confidence. In addition, some grammar structures are reviewed every semester in English. Further work is done on preparing students to write theses.

**4 Learning Approach**

<b>Approach</b>	Combination of in-class teacher explanation, in class group and pair work and work at home, 1. Method: Discussion, questions, answers, sample problems, group work, pair work 2. Student Task: Home work, presentation, writing, thesis preparation 3. Media: LCD projector, whiteboard, exposition
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**5 Evaluation**

<b>5.1</b>	<b>Absence maximum</b>	25%
<b>5.2</b>	<b>Participation in Class Discussion</b>	05 Points
<b>5.3</b>	<b>Essays/Thesis preparation written work</b>	30 Points
<b>5.4</b>	<b>4-weekly Quizzes</b>	15 Points
<b>5.5</b>	<b>Final Examination</b>	40 Points
	<b>Total</b>	100 Points

6 Content / Topics of Lecturing

Week	Topics	Content	Homework
1	<b>Guidelines for thesis chapter three</b>	Explanation of the requirements in thesis chapter three, with practice. Grammar game	Writing task, quiz preparation
2	<b>Presentation, phrasal verbs</b>	Presentation preparation, work on phrasal verbs, idioms	Presentation revision, quiz preparation
3	<b>Presentation</b>	Group presentations, set writing task for homework, review written work	Writing task, quiz preparation
4	<b>Guidelines for thesis chapter four, quiz</b>	Explanation of the requirements in thesis chapter four with practice, quiz	
5	<b>Practice for thesis chapter three-review</b>	Practical work on thesis chapter three, vocabulary game, review written work	Writing task, quiz preparation
6	<b>Grammar review</b>	Verb + ing and infinitive	quiz preparation
7	<b>Written assignment in class</b>	Individual written work, review written work	quiz preparation
9	<b>Quiz, practice for thesis chapter four-review</b>	Practical work on thesis chapter four, quiz	
10	<b>Case study</b>	Group work on a case study, idioms, grammar game, review written work	Writing task, quiz preparation
11	<b>Presentation</b>	Presentation preparation, case study, review written work	Presentation preparation
12	<b>Idioms</b>	Typical idioms, vocabulary game	Writing task, quiz preparation,
13	<b>Presentation, quiz</b>	Group presentations, quiz	presentation preparation
14	<b>Written assignment in class</b>	Individual written work, grammar game	Revision
15	<b>Revision</b>	Review revision topics	Revision

7 Details of Lecturing activities

<b>1<sup>st</sup> Week:</b>	
Duration	2 x 50 min
Topic	Guidelines for thesis chapter three
Subtopic	Explanation of the requirement for thesis chapter three
Outcome of Lesson	The students are expected to have: An improved ability to prepare and write thesis chapter three

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Structure of a thesis</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Booklet Beamer/LCD Black/White Board
Delivery	<ul style="list-style-type: none"> <li>Introduce requirements for chapter three of the thesis</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Beamer/LCD Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> <li>Set writing work for homework</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note</li> </ul>	Beamer/LCD Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	Beamer/LCD Black/White Board
Reference	Booklet for semester four		

<b>2<sup>nd</sup> Week:</b>	
Duration	2 x 50 min
Topic	Preparations for presentations
Subtopic	Prasal verbs
Learning Outcome of Lesson	The students are expected to have: a) An improved ability in presentations b) Stronger knowledge of phrasal verbs

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Process for presentations</li> </ul>	<ul style="list-style-type: none"> <li>Listening, questioning</li> </ul>	Beamer/LCD Black/White Board
Delivery	<ul style="list-style-type: none"> <li>Introduce each part of the presentation and why it is important</li> <li>Phrasal verbs</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> <li>Group work and feedback</li> </ul>	Beamer/LCD Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> <li>Set presentation for homework</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note homework for presentation</li> </ul>	Beamer/LCD Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	Beamer/LCD Black/White Board
Reference	Booklet for semester four		

<b>3<sup>rd</sup> Week:</b>	
Duration	2 x 50 min
Topic	Presentations
Subtopic	Writing tasks for homework
Learning Outcome of Lesson	The students are expected to have: a) A development of competency in presentations

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>• Presentations</li> </ul>	<ul style="list-style-type: none"> <li>• Group work</li> </ul>	Beamer/LCD
Delivery	<ul style="list-style-type: none"> <li>● Group work</li> <li>● Phrasal verbs</li> </ul>	<ul style="list-style-type: none"> <li>● Group work</li> <li>• Work on phrasal verbs</li> </ul>	Beamer/LCD
Closing	<ul style="list-style-type: none"> <li>• Presentations</li> </ul>	<ul style="list-style-type: none"> <li>• Group work</li> </ul>	Beamer/LCD
Evaluation	<ul style="list-style-type: none"> <li>• Questions and answers to</li> </ul>	<ul style="list-style-type: none"> <li>• Questions</li> </ul>	Beamer/LCD
Reference			

<b>4<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Guidelines for thesis chapter four
Subtopic	Quiz
Learning Outcome of Lesson	The students are expected to have: a) A better understanding of the requirements for thesis chapter four b) An ability to prepare for and do quizzes

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>• Structure of a thesis chapter four</li> </ul>	<ul style="list-style-type: none"> <li>• Listening</li> </ul>	
Delivery	<ul style="list-style-type: none"> <li>• Introduce requirements for chapter four of the thesis</li> </ul>	<ul style="list-style-type: none"> <li>• Doing the quiz</li> <li>• Preparing examples of chapter four</li> </ul>	Beamer/LCD
Closing	<ul style="list-style-type: none"> <li>• Review the lesson points</li> <li>• Set writing work for homework</li> </ul>	<ul style="list-style-type: none"> <li>• Student-lecturer interaction</li> </ul>	Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>• Questions and answers to evaluate understanding</li> </ul>	<ul style="list-style-type: none"> <li>• Questions</li> </ul>	LCD Black/White Board
Reference	Booklet for semester four		

<b>5<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Thesis three review
Subtopic	Vocabulary game
Learning Outcome of Lesson	The students are expected to have: a) An improved ability to write thesis three in the thesis

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Importance and structure of chapter three in the thesis</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Booklet unit one Beamer/LCD Black / White Board
Delivery	<ul style="list-style-type: none"> <li>Introduce each part chapter our and why it is important</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> <li>Pair work</li> </ul>	Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> <li>Set essay for homework</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students</li> </ul>	Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate written</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	LCD, Black/White Board
Reference	Booklet for semester four		

<b>6<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Use of verb + ing and infinitive
Subtopic	
Learning Outcome of Lesson	The students are expected to have: a) An improved ability in the use of gerunds and infinitives

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Use of gerunds and infinitives</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Booklet semester 4 Beamer/LCD Black/White Board
Delivery	<ul style="list-style-type: none"> <li>Exposition and exercises for gerunds and infinitives</li> </ul>	<ul style="list-style-type: none"> <li>Pair work</li> <li>Writing</li> </ul>	Beamer/LCD Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> <li>Collect homework</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note homework</li> </ul>	Beamer/LCD Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	Booklet for semester four		

<b>7<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Writing work in class
Subtopic	Case study
Learning Outcome of Lesson	The students are expected to have: An improved ability to organize and write under time pressure

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introductio n	<ul style="list-style-type: none"> <li>Rules for writing assignments in class</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	
Delivery	<ul style="list-style-type: none"> <li>Writing</li> </ul>	<ul style="list-style-type: none"> <li>Written work</li> </ul>	
Closing	<ul style="list-style-type: none"> <li>Writing</li> </ul>	<ul style="list-style-type: none"> <li>Students note quiz homework</li> </ul>	Beamer,/ LCD Black / White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	LCD Black / White Board
Reference	Booklet for semester four		



<b>9<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Chapter four review
Subtopic	Quiz
Learning Outcome of Lesson	The students are expected to have: a) An improvement in their ability to write thesis chapter four b) An ability to prepare and do quizzes

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Review of requirements for thesis chapter four</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Black / White Board
Delivery	<ul style="list-style-type: none"> <li>Supervise quiz</li> </ul>	<ul style="list-style-type: none"> <li>Writing</li> </ul>	Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note homework</li> </ul>	Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	<ul style="list-style-type: none"> <li>Booklet for semester four</li> </ul>		

<b>10<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Case study
Subtopic	Idioms
Learning Outcome of Lesson	The students are expected to have: a) An improved ability to read case studies and suggest solutions to problems b) An improved knowledge of English idioms

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Main points of case study</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Black/White Board
Delivery	<ul style="list-style-type: none"> <li>Exposition and exercises</li> <li>Use of idioms</li> </ul>	<ul style="list-style-type: none"> <li>Pair work</li> <li>Group work</li> </ul>	Black/White Board
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note essay and quiz homework</li> </ul>	Black/White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate written work</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	Booklet for semester four		

<b>11<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Presentation preparation
Subtopic	Case study
Learning Outcome of Lesson	The students are expected to have: a) An improved ability to give presentations b) An ability to read and evaluate case studies

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Explanation of presentation topic</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Black / White Board
Delivery	<ul style="list-style-type: none"> <li>Set tasks in groups</li> <li>case study groups</li> </ul>	<ul style="list-style-type: none"> <li>Pair work</li> <li>Group work</li> <li>Writing</li> </ul>	Black / White Board Booklet unit 4
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note</li> </ul>	Black / White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	Booklet for semester four		

<b>12<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Idioms
Subtopic	Case study
Learning Outcome of Lesson	The students are expected to have: a) An improved knowledge of idioms

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools/Remarks
Introduction	<ul style="list-style-type: none"> <li>An explanation of what idioms</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	
Delivery	<ul style="list-style-type: none"> <li>Exercise in idioms</li> </ul>	<ul style="list-style-type: none"> <li>Individual work</li> <li>Listening and questions</li> </ul>	Black / White Board
Closing	<ul style="list-style-type: none"> <li>Review</li> </ul>	<ul style="list-style-type: none"> <li>pair work</li> </ul>	
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate understanding of writing feedback</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference			

<b>13<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Presentation
Subtopic	Quiz learning
Learning Outcome of Lesson	The students are expected to have: a) An improved ability to present presentations

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Review of key points of presentations</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Beamer,/ LCD
Delivery	<ul style="list-style-type: none"> <li>Presentations</li> <li>quiz</li> </ul>	<ul style="list-style-type: none"> <li>Group work</li> <li>Individual work</li> </ul>	Beamer,/ LCD
Closing	<ul style="list-style-type: none"> <li>Review the lesson points</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> <li>Students note homework</li> </ul>	Beamer,/ LCD
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate written</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	Booklet for semester four		

<b>14<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	In class writing task
Subtopic	
Learning Outcome of Lesson	The students are expected to have: a) An improved ability to do writing tasks

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>Review of key points of writing tasks</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	Black / White Board
Delivery	<ul style="list-style-type: none"> <li>Writing task</li> </ul>	<ul style="list-style-type: none"> <li>individual work</li> </ul>	Black / White Board
Closing	<ul style="list-style-type: none"> <li>Grammar game</li> </ul>	<ul style="list-style-type: none"> <li>Student-lecturer interaction</li> </ul>	Black / White Board
Evaluation	<ul style="list-style-type: none"> <li>Questions and answers to evaluate understanding</li> </ul>	<ul style="list-style-type: none"> <li>Questions</li> </ul>	
Reference	Booklet for semester four		

<b>15<sup>th</sup> Week:</b>	
Duration	2 x 50 min
Topic	Revision
Subtopic	
Learning Outcome of Lesson	The students are expected to have: a) An understanding of the important points for revision for the exam

Phase	TOPIC: Lecturer / Facilitator Activity	Students activity	Method / Lecturing Tools / Remarks
Introduction	<ul style="list-style-type: none"> <li>How to revise</li> </ul>	<ul style="list-style-type: none"> <li>Listening and questions</li> </ul>	
Delivery	<ul style="list-style-type: none"> <li>Revision list</li> <li>Vocabulary activity</li> </ul>	<ul style="list-style-type: none"> <li>Pair work</li> </ul>	Black / White Board
Closing			

7

Book Reference

1	<b>Text Book:</b> “Market Leader, Pre-Intermediate Business English”, <b>Author:</b> Cotton, Falvey, Kent, <b>Publisher:</b> Longman; <b>ISBN:</b> 0 582 50720 0.
2	A booklet based upon a wide variety of sources is used