

SYLLABUS: English 1

1 Identification of Subject

| | | |
|------|-----------------------------|--|
| 1.1 | Subject | English 1 |
| 1.2 | Level | U-University Mandatory Subject |
| 1.3 | File Name | U-01-English-03.docx |
| 1.4 | Semester | 1 |
| 1.5 | SKS | 2 |
| 1.6 | Quality Control | Final test, presentations, written work, class participation and quizzes |
| 1.7 | Limitations | Max 15 -20 students per class |
| 1.8 | Other Study programs | Mandatory for all bachelor's study programs at IULI |
| 1.9 | Responsible person | Mr. Michael Early, M.A |
| 1.10 | Revision | 2017/04-07/ME |

2 Competency

After the course, students are expected to have:

- a) an improved ability to prepare and write essays
- b) an improved ability in presentations
- c) confidence to express themselves entirely in English
- d) strong knowledge of the basic verb tenses
- e) improved vocabulary
- f) improved listening skills

3 Description of Subject

The course focuses upon writing and speaking as listening and reading comprehension are part of everyday life in IULI. Writing essays does not just require discipline in the use of correct English but also requires the use of logic in structuring essays. Presentations, group work and pair work develop speaking skills and self-confidence. In addition, some grammar structures are reviewed every semester in English.

4 Learning Approach

| | |
|--------------|---|
| Approach | Combination of teacher explanation, in-class group and pair work and Private work at home |
| Method | Discussion, question, answer, sample problem, group work |
| Student Task | Homework, presentation |
| Media | LCD projector, whiteboard, exposition |

5 Evaluation

| | | |
|-----|-------------------------------------|------------|
| 5.1 | Absence maximum | 25% |
| 5.2 | Participation in Discussion | 05 Points |
| 5.3 | Homework / Classwork-writing | 30 Points |
| 5.4 | Presentation /Simulation | 10 Points |
| 5.5 | Quizzes | 15 Points |
| 5.6 | Final Examination | 40 Points |
| | Total | 100 Points |

6 Content / Topics of Lecture

| Week | Topics | Content | Homework |
|------|--------------------------------------|--|---|
| 1 | Rules, essay structure, tense review | Rules, look at supplementary material (previously sent to all students), essay structure (booklet p. 2-5), grammar review of basic tenses (Get rich quick w/s)), set essay-brainstorm ideas. | Essay 1, quiz preparation |
| 2 | Presentation, use of present perfect | Collect essays, presentation choice (w/s and online) and advice (booklet p. 18-22), present perfect uses (p. 23-28 booklet), material for present perfect (w/s) | Presentation preparation, quiz preparation |
| 3 | Essay review, presentation | Presentation, return essays and essay review plus introduction (p. 6-9 booklet), set essay 2, see online 7 Driving JKT mad | Essay 2, quiz preparation |
| 4 | Global English | Collect essays, quiz, global English (p. 57-9 booklet), activity-choosing a language school | |
| 5 | Essay review | Return essays, essay review-body paragraphs (p. 11-14 booklet) and introductions (online), set essay 3, scattergories | Essay 3, quiz preparation |
| 6 | Negotiation | Collect essays, a difficult choice w/s, review future use, funny signs (online), misprint crossword w/s, vocabulary football game w/s | Quiz preparation |
| 7 | Essay in class | Essay 4 in class, return essays, linking verbs (p. 56-57 booklet) + w/s | Quiz preparation |
| 9 | Common errors | Return essays. Quiz, common errors (p. 32-40 booklet), state and non-state verbs (p. 29-31 booklet), feedback on conclusions (p.15-17 booklet) | |
| 10 | Essay review | Essay review-conclusions (online), set essay 5, common errors (p32-40 booklet), don't say it (w/s), | Essay, quiz preparation |
| 11 | Presentation | Collect essays, presentation preparation-focus advertising, head over heels (w/s), words and meaning (w/s), scattergories, | Presentation preparation, quiz preparation |
| 12 | Essay review | Essay review-overall (online), comparative and superlative (w/s), idioms of comparison (w/s), | Presentation preparation, essay, quiz preparation |
| 13 | Essay in class | Review essay structure, quiz, essay in class | Presentation preparation |
| 14 | Presentation | Presentation, new words for old | Revision |
| 15 | Revision | Revision, review of verb tenses, scattergories | Revision |

7 Book Reference

A booklet based upon a wide variety of sources is used

SAP: English 1

1 Identification of Subject

| | | |
|------|-----------------------------|--|
| 1.1 | Subject | English 1 |
| 1.2 | Level | U-University Mandatory Subject |
| 1.3 | File Name | U-01-English-03.docx |
| 1.4 | Semester | 1 |
| 1.5 | SKS | 2 |
| 1.6 | Quality Control | Final test, presentations, written work, class participation and quizzes |
| 1.7 | Limitations | Max 15 -20 students per class |
| 1.8 | Other Study programs | Mandatory for all bachelor's study programs at IULI |
| 1.9 | Responsible person | Mr. Michael Early, M.A |
| 1.10 | Revision | 2017/12-07/ME |

2 Competency

- After the course, students are expected to have:
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 - confidence to express themselves entirely in English
 - strong knowledge of the basic verb tenses
 - improved vocabulary
 - improved listening skills

3 Description of Subject

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4 Learning Approach

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5 Evaluation

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6 Details of Lecturing activities

Week : **1**
Duration : 2 x 50 minutes
Topic : Introduce the course objectives and regulations
Sub topic : Essay structure-introduction, body paragraphs, conclusion
 : Review grammar tenses

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to prepare and write essays
- b) a clear understanding of the departmental rules and expectations

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> • Introduce the course objectives and regulations • Essay structure-introduction, body paragraphs and conclusion | <ul style="list-style-type: none"> • Listening and questions | Beamer/LCD Black/White Board |
| Delivery | <ul style="list-style-type: none"> • Introduce each part of the essay and why it is important • Review grammar tenses | <ul style="list-style-type: none"> • Listening and questions • Grammar quiz | Beamer/LCD Black/White Board |
| Closing | <ul style="list-style-type: none"> • Review the lesson points • Set essay for homework | <ul style="list-style-type: none"> • Student-lecturer interaction • Students note homework | Beamer/LCD Black/White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | Beamer/LCD Black/White Board |
| Reference | Booklet for semester one unit one and online survival pack | | |

WEEK : **2**
 Duration : 2 x 50 minutes
 Topic : Preparations for presentations
 Sub topic : Use of present perfect

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability in presentations
- b) a better understanding of the use of the present perfect

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> • Process for presentations | <ul style="list-style-type: none"> • Listening, questioning | Beamer/LCD Black Board |
| Delivery | <ul style="list-style-type: none"> • Introduce each part of the presentation and why it is important • Present perfect review | <ul style="list-style-type: none"> • Listening and questions • Group work and feedback • Written work | Beamer/LCD Black/White Board |
| Closing | <ul style="list-style-type: none"> • Review the lesson points • Set presentation for homework • Vocabulary activity | <ul style="list-style-type: none"> • Student-lecturer interaction • Students note homework for presentation, • Prepare for quiz in week 4 | Beamer/LCD Black/White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | Beamer/LCD Black/White Board |
| Reference | Booklet for semester one units two and three | | |

WEEK : **3**
 Duration : 2 x 50 minutes
 Topic : Presentations
 Sub topic : Introduction to essays

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to present preparations
- b) an improved understanding of essay introductions

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> • Review of main points of the presentation | <ul style="list-style-type: none"> • Listening | |
| Delivery | <ul style="list-style-type: none"> • Review of essay introductions | <ul style="list-style-type: none"> • Doing presentation | Beamer/LCD |
| Closing | <ul style="list-style-type: none"> • Review of presentation strong and weak points | <ul style="list-style-type: none"> • Student-lecturer interaction | Black/White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | LCD Black/White Board |
| Reference | Booklet for semester one unit two | | |

WEEK : **4**
 Duration : 2 x 50 minutes
 Topic : Global English
 Sub topic : Vocabulary quiz

Learning Outcomes of Lesson:

The students are expected to have:

- a) improved negotiation skills
- b) an improved ability to prepare for quizzes

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|---|--|
| Introduction | <ul style="list-style-type: none"> Global English | <ul style="list-style-type: none"> Listening and questions | Beamer/LCD Black/White Board |
| Delivery | <ul style="list-style-type: none"> Introduce the topic of global English with exercises Introduce game for hiring English language teaching schools | <ul style="list-style-type: none"> Listening and questions Group work | Beamer/LCD Black/White Board |
| Closing | <ul style="list-style-type: none"> Review the lesson points Collect homework essay | <ul style="list-style-type: none"> Student-lecturer interaction | Beamer/LCD Black/White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | Beamer/LCD Black/White Board |
| Reference | Booklet for semester one unit eight | | |

WEEK : **5**
 Duration : 2 x 50 minutes
 Topic : Body paragraphs in essays
 Sub topic :

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to write essays

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> • Importance and structure of body paragraphs, topic sentences and connecting words | <ul style="list-style-type: none"> • Listening and questions | Beamer/LCD Black / White Board |
| Delivery | <ul style="list-style-type: none"> • Introduce each part of the essay and why it is important | <ul style="list-style-type: none"> • Listening and questions • Pair work | Black/White Board |
| Closing | <ul style="list-style-type: none"> • Review the lesson points • Set essay for homework | <ul style="list-style-type: none"> • Student-lecturer interaction • Students note homework | Black/White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | LCD, Black/White Board |
| Reference | Booklet for semester one unit one | | |

WEEK : 6
Duration : 2 x 50 minutes
Topic : Use of future tense
Sub topic : Negotiation

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability in the future tense
- b) a better understanding of negotiating

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> Use of future tenses | <ul style="list-style-type: none"> Listening and questions | Beamer/LCD Black/White Board |
| Delivery | <ul style="list-style-type: none"> Exposition and exercises for the future tenses Vocabulary activities | <ul style="list-style-type: none"> Pair work Writing Games | Beamer/LCD Black/White Board |
| Closing | <ul style="list-style-type: none"> Review the lesson points Collect homework | <ul style="list-style-type: none"> Student-lecturer interaction Students note homework | Beamer/LCD Black/White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | Booklet for semester one unit six | | |

WEEK : 7
Duration : 2 x 50 minutes
Topic : Essay in class
Sub topic : Linking verbs

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to organize and write essays under time pressure
- b) an improved understanding of the use of linking verbs

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|--|---|--|
| Introduction | <ul style="list-style-type: none"> • Rules for essay in class | <ul style="list-style-type: none"> • Listening and questions | |
| Delivery | <ul style="list-style-type: none"> • Essay in class • Feedback on homework essay | <ul style="list-style-type: none"> • Writing the essay • Group work | |
| Closing | <ul style="list-style-type: none"> • Review of common linking verbs | <ul style="list-style-type: none"> • Student-lecturer interaction • Students note quiz homework | Beamer, / LCD Black / White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | LCD Black / White Board |
| Reference | Booklet for semester one unit seven | | |

WEEK : 9
 Duration : 2 x 50 minutes
 Topic : Essay conclusions
 Sub topic : Quiz, common errors, state and non-state verbs

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved understanding of how to write conclusions
- b) an improved knowledge of how to avoid common errors in writing
- c) an ability to prepare for and do quizzes

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|--|--|--|
| Introduction | <ul style="list-style-type: none"> Review of essay conclusions | <ul style="list-style-type: none"> Listening and questions | Black / White Board |
| Delivery | <ul style="list-style-type: none"> Supervise quiz Discuss common errors Discuss state and non-state verbs Essay feedback | <ul style="list-style-type: none"> Pair work Writing exercises | Black/White Board |
| Closing | <ul style="list-style-type: none"> Review the lesson points | <ul style="list-style-type: none"> Student-lecturer interaction Students note homework | Black/White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | <ul style="list-style-type: none"> Booklet for semester one units one, four and five | | |

Week : 10
 Duration : 2 x 50 minutes
 Topic : Essay conclusions
 Sub topic : Common errors

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to write essay conclusions
- b) an improved knowledge of how to avoid common errors in writing

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|---|--|
| Introduction | <ul style="list-style-type: none"> • Main points of essay conclusion | <ul style="list-style-type: none"> • Listening and questions | Black/White Board |
| Delivery | <ul style="list-style-type: none"> • Exposition and exercises • Vocabulary activity | <ul style="list-style-type: none"> • Pair work • Group work | Black/White Board |
| Closing | <ul style="list-style-type: none"> • Review the lesson points | <ul style="list-style-type: none"> • Student-lecturer interaction • Students note essay and quiz homework | Black/White Board |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding | <ul style="list-style-type: none"> • Questions | |
| Reference | Booklet for semester one units one and five | | |

Week : **11**
Duration : 2 x 50 minutes
Topic : Presentations
Sub topic : Vocabulary games

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to give presentations

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|--|--|--|
| Introduction | <ul style="list-style-type: none"> Review of presentations | <ul style="list-style-type: none"> Listening and questions | Black / White Board |
| Delivery | <ul style="list-style-type: none"> Review presentation topics Vocabulary games | <ul style="list-style-type: none"> Group work Games | Black / White Board Booklet unit 4 |
| Closing | <ul style="list-style-type: none"> Review the lesson points Collect essays | <ul style="list-style-type: none"> Student-lecturer interaction Students note homework | Black / White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | Booklet for semester one unit two | | |

Week : **12**
Duration : 2 x 50 minutes
Topic : Review of structure of essays
Sub topic : Comparatives and superlatives

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to write logical and well-structured essays

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> Review of key parts of essays | <ul style="list-style-type: none"> Listening and questions | Black / White Board |
| Delivery | <ul style="list-style-type: none"> Discussion of model essays Reviewing comparatives and superlatives | <ul style="list-style-type: none"> Pair work Exercises | Black / White Board |
| Closing | | <ul style="list-style-type: none"> Student-lecturer interaction Students note homework | Black / White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | Booklet for semester one unit one | | |

Week : **13**
Duration : 2 x 50 minutes
Topic : Essay in class
Sub topic : Quiz

Learning Outcomes of Lesson:

The students are expected to have:

- a) an improved ability to write essays under time pressure
- b) an ability to prepare for and do quizzes

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools/Remarks |
|--------------|---|--|--|
| Introduction | <ul style="list-style-type: none"> • Rules for essay in class | <ul style="list-style-type: none"> • Listening and questions | |
| Delivery | <ul style="list-style-type: none"> • Supervise essay • Essay feedback • Quiz | <ul style="list-style-type: none"> • Individual work • Listening and questions | Black / White Board |
| Closing | | | |
| Evaluation | <ul style="list-style-type: none"> • Questions and answers to evaluate understanding of essay feedback | <ul style="list-style-type: none"> • Questions | |
| Reference | | | |

Week : **14**
Duration : 2 x 50 minutes
Topic : Presentation
Sub topic : Vocabulary games

Learning Outcomes of Lesson:

The students are expected to have:

a) an improved ability to do presentations

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|---|--|
| Introduction | <ul style="list-style-type: none"> Review of key points of presentations | <ul style="list-style-type: none"> Listening and questions | Black / White Board |
| Delivery | <ul style="list-style-type: none"> Supervise and mark presentations Vocabulary activities | <ul style="list-style-type: none"> Pair work Presenting in groups | Black / White Board |
| Closing | <ul style="list-style-type: none"> Review the strong and weak points of presentations | <ul style="list-style-type: none"> Student-lecturer interaction Students note revision homework | Black / White Board |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | Booklet for semester one unit two | | |

Week : **15**
Duration : 2 x 50 minutes
Topic : Revision
Sub topic :

Learning Outcomes of Lesson:

Competency: The students are expected to have:

a) an understanding of the important points for revision for the exam

| Phase | TOPIC: Lecturer / Facilitator Activity | Students activity | Method / Lecturing Tools / Remarks |
|--------------|---|---|--|
| Introduction | <ul style="list-style-type: none"> How to revise | <ul style="list-style-type: none"> Listening and questions | |
| Delivery | <ul style="list-style-type: none"> Revision list Vocabulary activity | <ul style="list-style-type: none"> Pair work | Black / White Board |
| Closing | | | |
| Evaluation | <ul style="list-style-type: none"> Questions and answers to evaluate understanding | <ul style="list-style-type: none"> Questions | |
| Reference | Booklet for semester one | | |